

How to Write a Handoff in EPIC and End the Day

by Your 2026-2027 Chiefs :)

In the Patient Chart, Click the "Open Sidebar" Panel on the Right

Epic Production | **Ask Gemini**

myremoteaccess.northwell.edu/cvprn/aHR0cHM6Ly9sYl93Yl9tcmFfY3NmX3ZweDAxLm5zbGlqaHMubmV0/Citrix/MyRemoteAccessWeb/clients/HTML5Cli...

Epic | Hyperspace – NH INTERNAL MEDICINE-VIR – Production Environment | Search (Ctrl+S) | Dragon Login | Northwell Links | Patient Lookup | My Tools | SlicerDicer | Schedule Explorer | UpToDate | Northwell Service Desk | Print | MA

Zztest, Adultf-B Person...

Summary | Notes | Orders | Admission | Discharge | Results | Synopsis | Problem

Adultf-B P. Zztest
Female, 40 y, 12/10/1985
MRN: 30374376
Unit/Bed: JTM 3 NORTH
NRSG-3506-01
Code: Assume Full
(No documents)

Attending Physician Inpatient, MD
First Contact
Provider

Allergies: Not on File

ADMITTED: 5/22/2026 (4 D)
Patient Class: Inpatient
No active principal problem

Height: —
Last Wt: —
BMI: —

NO NEW RESULTS, LAST 36H

NO ACTIVE MEDS

Summary

Overview | Flowsheet | Vitals | Weights | Labs | Rad | Micro | Meds History | Event Log | Fever

Vital Signs | Timeline | View Table
None

Medications | Report
No active medications

Inpatient Morphine Milligram Equivalents Per Day 5/24 - 5/27
No orders with morphine equivalence
Open Chart Review

I/O | View Table
None

Respiratory | Timeline | View Table
Lab Data (Last 48 hours)
None
O2/Vent Data (Last 48 hours)
None

Treatment Team
Provider: Attending Physician Inpatient, MD
Role: Attending
Specialty: Medicine - General
Contact: --

Hospital Problems

Notes from Clinical Staff | Comment

Selected Labs | View Table
No results today

Imaging | Report
(Last 72 hours)
None

Lines, Drains, and Airways | Timeline
None

Diet Orders

Open Sidebar

+ ADD ORDER | **0 UNSIGNED ORDERS**

Click the "Handoff" Tab. It Should Be Selected to the Appropriate Service. Write the Summary in the Appropriate Box. **Do NOT Write in the "Severity" Box** (It Is Like Dividing by Zero).

Epic Production

myremoteaccess.northwell.edu/cvprn/aHR0cHM6Ly9sYi93Yi9tcmFfY3NmX3ZweDAxLm5zbGlqaHMubmV0/Citrix/MyRemoteAccessWeb/clients/HTML5Cli...

Mail - Attanasi, Mic... Northwell Citrix Allscripts MUSC Citrix Trinetx Amion MKSAP 19 UWorld | Test Prep f... AMBOSS EndNote Landmark Trials

Epic Hyperspace – NH INTERNAL MEDICINE-VIR – Production Environment (...

Dragon Login Northwell Links Patient Lookup My Tools SlicerDicer Schedule Explorer UpToDate Northwell Service Desk

Zztest, Adultf-B Person...

Chart Re... Summary Notes Orders Admission

Adultf-B P. Zztest
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Summary

Overview Flowsheet

Vital Signs
View Table
None

Medications
Report
No active medications

Inpatient Morphine Milligram Equivalents
Per Day 5/24 - 5/27
No orders with morphine equivalence
Open Chart Review

I/O
None

Notes from Clinical Staff

Respiratory

Lab Data (Last 48 hours)
None

O2/Vent Data (Last 48 hours)
None

Selected Labs
No results today No results today

Handoff Hosp Course Chart Insights

Zztest, Adultf-B Personalization
3506-01|JTM 3506

Severity
Insert Smart...

Summary
Insert Smarttext

36 year old female with past medical history of

Close Cancel

0 UNSIGNED ORDERS

In the "To Do," Write Your To Do's for the Primary Team

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myremoteaccess.northwell.edu/cvph/aHR0cHM6Ly9sYI93YI9tcmFfY3NmX3ZweDAXLm5zbGlqaHMubmV0/Citrix/MyRemoteAccessWeb/clients/HTML5Cli...

Hyperspace – NH INTERNAL MEDICINE-VIR – Production Environment (...

Search (Ctrl+S)

Dragon Login Northwell Links Patient Lookup My Tools SlicerDicer Schedule Explorer UpToDate Northwell Service Desk

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Zztest, Adultf-B Person...

Summary

Overview Flowsheet

Vital Signs Timeline

View Table

None

Medications Report

No active medications

Inpatient Morphine Milligram Equivalents Per Day 5/24 - 5/27

No orders with morphine equivalence

Open Chart Review

I/O

None

Notes from Clinical Staff

Respiratory

Lab Data (Last 48 hours)

None

O2/Vent Data (Last 48 hours)

None

Selected Labs

No results today

No results today

Zztest, Adultf-B Personalization

3506-01|JTM 3506

Medicine - General

To Do

put in the am labs

create another task

Enter a new task

Consult Cardiology

Personalize EPIC

Edited by: Risha Saumin Patel, PA at 5/23/2026 1551

History

To Do On Call

Close Cancel

0 UNSIGNED ORDERS

In the "To Do on Call," Write Your To Do's for the Night Team. Click "Close" to Accept Changes

Epic Production

myremoteaccess.northwell.edu/cvnp/aHR0cHM6Ly9sYI93YI9tcmFfY3NmX3ZweDAxLm5zbGlqaHMubmV0/Citrix/MyRemoteAccessWeb/clients/HTML5Cli...

Ask Gemini

Epic Hyperspace – NH INTERNAL MEDICINE-VIR – Production Environment (...

Search (Ctrl+S)

Dragon Login Northwell Links Patient Lookup My Tools SlicerDicer Schedule Explorer UpToDate Northwell Service Desk

Zztest, Adultf-B Person...

Chart Re... Summary Notes Orders Admission

Adultf-B P. Zztest
Female, 40 y, 12/10/1985
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Unit/Bed: JTM 3 NORTH
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Code: Assume Full
(No documents)

Attending Physician Inpatient, MD
First Contact Provider

Allergies: Not on File

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No active principal problem

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Last Wt: —
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NO NEW RESULTS, LAST 36H

NO ACTIVE MEDS

Summary

Overview Flowsheet

Vital Signs
View Table
None

Medications
Report
No active medications

Inpatient Morphine Milligram Equivalents
Per Day 5/24 - 5/27
No orders with morphine equivalence
Open Chart Review

I/O
None

Notes from Clinical Staff

Respiratory

Lab Data (Last 48 hours)
None

O2/Vent Data (Last 48 hours)
None

Selected Labs
No results today

Zztest, Adultf-B Personalization
3506-01|JTM 3506
Medicine - General

Edited by: Michael Louis Attanasi, MD at 5/26/2026 0651

History

To Do On Call

A&Ox3
ORA
[] Make AM Labs Pretty
[] Make Sure Day Team Personalizes EPIC

Edited by: Michael Louis Attanasi, MD at 5/26/2026 0651

History

Attending Handoff

Close Cancel

0 UNSIGNED ORDERS

In Your Main Patient List, You Can Also Cycle Through the Handoff for Each Patient by Clicking The "Write Handoff" Button and Cycling with the Arrow Keys

Epic Production

myremoteaccess.northwell.edu/cvph/aHR0cHM6Ly9sYi93Yi9tcmFfY3NmX3ZweDAXLm5zbGlqaHMubmV0/Citrix/MyRemoteAccessWeb/clients/HTML5Cli...

Hyperspace – NH INTERNAL MEDICINE-VIR – Production Environment (...

Search (Ctrl+S)

Dragon Login Northwell Links Patient Lookup My Tools SlicerDicer Schedule Explorer UpToDate Northwell Service Desk

Zztest, Adultf-B Person...

EpicCare MA

Patient Lists

Edit List **Write Handoff** Print Handoff Sign In Sign Out Visit Contacts Visit Messaging

My Lists

- Intensive Care Units
 - LIJ MICU 2
 - NSUH MICU Green Team
 - NSUH MICU Yellow Team
- LIJ Resident Teams
- My Group/Team Patients
- My Patients
 - Zztest, Adultf-B Personal...**
 - All My Patients

Available Lists

- Recent Searches
 - CCMC Hospital
 - Glen Cove Hospital
 - Greenwich Village Hos...
 - Huntington Hospital
 - Lenox Hill Hospital
 - LIJ Forest Hills

Zztest, Adultf-B Personalization 1 Patient

Refreshed just now Search All Admitted P...

Patient	Location	Language	Admission Date	1st Contact	MD Notification	Order Mgm	Registered Nurse	Note Written	D/C Planning
Zztest, Adult... 40 y / F	JTM 35... 3506-01	En...	5/22/26	Atten...	—	—	—	!	4.35

Summary New Progress Note Orders Problem List Results Review

Zztest, Adultf-B Personalization

DOB: 12/10/1985 Unit: JTM-3NW Room: JTM 3506 Bed: 3506-01

Physician Checklist I/O Labs Meds More

Admission Checklist

05/22/26 1625

Last Updated: 0653 Refresh

Overdue (6)

Admission Med Rec Complete

Daily Checklist

05/22/26 1625

Last Updated: 0653 Refresh

Completed (5)

All Notes Assigned

Discharge Checklist

Last Updated: 0653 Refresh

Not Completed (3)

- Discharge Med Rec Complete
- Discharge Order Placed

Handoff

My Dashboards Handoff

Zztest, Adultf-B Person...

3506-01|JTM 3506 Medicine - General

Severity

B + abc ? + More

Summary

B + abc ? + More

36 year old female with past medical history of

Prev Next Close Cancel

When Ready to Print, Click the "Print Handoff" Button

The screenshot displays the Epic Production interface. At the top, the browser address bar shows the URL: `myremoteaccess.northwell.edu/cvph/aHR0cHM6Ly9sYi93Yi9tcmFfY3NmX3ZweDAXLm5zbGlqaHMubmV0/Citrix/MyRemoteAccessWeb/clients/HTML5Cli...`. The Epic header includes the 'Hyperspace - NH INTERNAL MEDICINE-VIR - Production Environment' and a search bar. Below the header, the 'Patient Lists' section is visible, with the 'Print Handoff' button circled in red. The main content area shows a patient list for 'Zztest, Adultf-B Personalization' with one patient listed. The patient's details include 'Zztest, Adultf-B Personalization', 'JTM 3506-01', 'En...', '5/22/26', 'Atten...', and '4.35'. The 'Print Handoff' button is located in the top right of the patient list section. The bottom of the screen shows a 'Physician Checklist' with three sections: 'Admission Checklist', 'Daily Checklist', and 'Discharge Checklist'. The 'Admission Checklist' shows 'Overdue (6)' and 'Completed (5)'. The 'Daily Checklist' shows 'Completed (5)'. The 'Discharge Checklist' shows 'Not Completed (3)' and 'Discharge Med Rec Complete'.

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myremoteaccess.northwell.edu/cvph/aHR0cHM6Ly9sYi93Yi9tcmFfY3NmX3ZweDAXLm5zbGlqaHMubmV0/Citrix/MyRemoteAccessWeb/clients/HTML5Cli...

Hyperspace - NH INTERNAL MEDICINE-VIR - Production Environment

Search (Ctrl+S)

Dragon Login Northwell Links Patient Lookup My Tools SlicerDicer Schedule Explorer UpToDate Northwell Service Desk

Zztest, Adultf-B Person...

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Patient Lists

Edit List Write Handoff **Print Handoff** Sign In Sign Out Visit Contacts Visit Messaging

My Lists

Intensive Care Units

- LIJ MICU 2
- NSUH MICU Green Team
- NSUH MICU Yellow Team

LIJ Resident Teams

My Group/Team Patients

My Patients

- Zztest, Adultf-B Personal...

Available Lists

- Recent Searches
- CCMC Hospital
- Glen Cove Hospital
- Greenwich Village Hos...
- Huntington Hospital
- Lenox Hill Hospital
- LIJ Forest Hills

Zztest, Adultf-B Personalization 1 Patient Refreshed just now Search All Admitted P...

Patient	Location	Language	Admission Date	1st Contact	MD Notification	Order Mgm	Registered Nurse	Note Written	D/C Planning
Zztest, Adultf-B Personalization 40 y / F	JTM 3506-01	En...	5/22/26	Atten...	—	—	—	!	4.35

Summary New Progress Note Orders Problem List Results Review

Zztest, Adultf-B Personalization DOB:12/10/1985 Unit:JTM-3NW Room:JTM 3506 Bed:3506-01

Physician Checklist I/O Labs Meds More

Admission Checklist 05/22/26 1625

Last Updated: 0653 Refresh

Overdue (6)

Daily Checklist 05/22/26 1625

Last Updated: 0653 Refresh

Completed (5)

Discharge Checklist

Last Updated: 0653 Refresh

Not Completed (3)

- Discharge Med Rec Complete
- Discharge Order Placed

My Dashboards Handoff

Zztest, Adultf-B Person... 3506-01|JTM 3506 Medicine - General

Severity

Summary

36 year old female with past medical history of

Prev Next Close Cancel

Sign Out

- Sign Out to the Night Team
- Ensure that They Assign themselves as First Contact

At the End of Your Shift, Sign Out

Epic Production

myremoteaccess.northwell.edu/cvprn/aHR0cHM6Ly9sYI9taXRfbXJhX2NzZI9tcHgwMi5uc2xpamhzLm5ldA/Citrix/MyRemoteAccessWeb/clients/HTML5Clie...

Mail - Attanasi, Mic...Northwell CitrixAllscriptsMUSC CitrixTrinetxA Amion19 MKSAP 19UWorld | Test Prep f...AMBOSSEndNoteLandmark Trials

Epic

Hyperspace – LIJ 2N MEDICAL CRITICAL CARE NRSG – Production Envi...

Search (Ctrl+S)

Dragon LoginNorthwell LinksPatient LookupSlicerDicerMy ReportsMy ToolsUpToDateNorthwell Service Desk

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Patient Lists

Edit ListWrite HandoffPrint HandoffSign InSign OutVisit ContactsVisit Messaging

My Lists

Intensive Care Units

LIJ MICU 2NSUH MICU Green TeamNSUH MICU Yellow Team

LIJ Resident Teams

My Group/Team Patients

My Patients

Zzztdr Twenty-Four, Test

All My Patients

Available Lists

Recent Searches

CCMC HospitalGlen Cove HospitalGreenwich Village Hos...Huntington HospitalLenox Hill HospitalLIJ Forest Hills

My Patients 1 Patient

Refreshed 2 minutes agoSearch All Admitted P...

Patient	Location	Language	Admission Date	1st Contact	MD Notifications	Order Mgmt	Registered Nurse	Note Written	D/C Planning
Zzztdr Twenty-Four, T... 25 y / F	LIJVS 210/210-A 210-A	English	5/1/26	Technical ...					7.78

SummaryNew Progress NoteOrdersProblem ListResults Review

Zzztdr Twenty-Four, Test

DOB:5/22/2000Unit:LIJVS-2WRoom:LIJVS 210Bed:210-A

LabsI/OMedsPhysician HandoffCosignFacesheetSigned & HeldCharge ReviewMore

Physician Checklist

Admission Checklist

05/01/26 1644

Last Updated: 05/20/26 1450Refresh

Overdue (4)

Admission Order PlacedHas Active Code Status OrderHas H&P Written

Daily Checklist

05/06/26 1155

Last Updated: 1853Refresh

Completed (5)

All Notes CosignedAll Orders CosignedExpiring Orders Evaluated

Discharge Checklist

Last Updated: 05/20/26 1450Refresh

Not Completed (2)

Discharge Order PlacedHas Discharge Summary Written